



MEADOWBROOK GOLF & COUNTRY CLUB PRIVACY POLICY

Meadowbrook Golf and Country Club Association (hereafter Meadowbrook) is committed to protecting your privacy and the confidentiality of your personal information. In order to comply with privacy legislation, we have developed this Privacy Policy. Any personally identifiable information about a member is considered personal information ("Personal Information") and will be treated in accordance with this Privacy Policy, which policy is required by legislation coming into force and effect January 2004.

IDENTIFIED PURPOSES

Meadowbrook only collects, uses and discloses Personal Information for the following purposes:

- Determining whether or not to accept an individual as a member of the Corporation;
- Offering and providing membership services to you;
- Establishing and maintaining communications with you;
- Verifying your identity and the accuracy of your Personal Information with our records;
- Determining and facilitating your payment of membership dues and fees;
- Directing and preventing fraud or other illegal activities in relation to your membership;
- Compiling statistics for Club use to improve membership services.

In this Privacy Policy, the above list of identified purposes will be referred to as the "Identified Purposes".

CONSENT

Your knowledge and consent of Meadowbrook's collection, use and disclosure of your Personal Information is critical. We rely on the following actions by you as indications of your consent to our existing and future Personal Information practices:

- Your voluntary provision of Personal Information directly to Meadowbrook for application as a member, which information is reviewed by the Membership Committee and Board of Directors;
- If you are accepted as a member of Meadowbrook, your name, business and residential telephone numbers, personal E-mail address and your membership category will be placed in the Membership Directory so that you may contact another member, or they may contact you;
- Meadowbrook also has a website with the name and telephone numbers listed. If a member wishes, they may also cite their residential address on the said website, but this is a personal choice or an express consent by the member to set out their residential address or any other information;
- Your consent solicited by Meadowbrook for a specified purpose;
- Your receipt of this Privacy Policy, until you notify Meadowbrook Golf and Country Club Association of a withdrawal of this consent; or
- Your consent given through your authorized representative such as a legal guardian, agent or holder of a power of attorney.

Subject to certain legal or contractual restrictions and reasonable notice, you may withdraw this consent at any time. Meadowbrook will inform you of the consequences of withdrawing your consent.

In some cases, refusing to provide certain Personal Information or withdrawing consent for Meadowbrook to collect, use or disclose your Personal Information could mean that we cannot provide you services or information. If you wish to withdraw your consent to any of the above uses of Personal Information, please contact our Membership Coordinator at (905) 887-5801.

LIMITING COLLECTION AND RETENTION OF PERSONAL INFORMATION

Meadowbrook WILL ONLY COLLECT, USE, OR DISCLOSE Personal Information that is necessary for the Identified Purposes or as required by law. If we require Personal Information for any other purpose, you will be notified of the new purpose, and subject to your consent, the new purpose will become an Identified Purpose. Meadowbrook will only collect Personal Information by fair and lawful means. We will retain Personal Information only as long as necessary for the fulfilment of the Identified Purposes, or other purposes required by law.

ACCURACY

Meadowbrook will maintain your Personal Information as accurate, complete, and up-to-date as is necessary for the Identified Purposes. If you wish to check or ensure the information held by Meadowbrook is accurate and correct, please contact our Membership Coordinator.

SAFEGUARDS

Meadowbrook will protect your Personal Information by security safeguards appropriate to the sensitivity of the information. Safeguards will vary depending on the sensitivity, format, location, and storage of the Personal Information.

ACCOUNTABILITY, OPENNESS AND CUSTOMER ACCESS

Meadowbrook is responsible for all Personal Information under its control and has designated a Privacy Officer who is also the Membership Coordinator, who is accountable to the General Manager/COO and Board of Directors for Meadowbrook's compliance with this Privacy Policy.

A copy of this Privacy Policy (and any future updates) can be obtained from our website at www.meadowbrookgolf.net. If you have any questions about this Privacy Policy or Personal Information, please call our Membership Coordinator at (905) 887-5801. When you call us, we may confirm your identity by asking you to confirm certain Personal Information and you may be directed to send us certain requests in writing.

CHALLENGING COMPLIANCE

If you are not satisfied with Meadowbrook's response to a privacy related inquiry or complaint, you may contact the Office of the Privacy Commissioner of Canada during business hours at 1-800-282-1376 or at www.privcom.gc.ca.